



American College of Healthcare Executives Fellowship Advancement Overview

CTAHE's Virtual Lunch & Learn
Thursday, January 20, 2022

FACHE: Benefits of Advancement

Recognition as a leader among leaders in healthcare management

Demonstrate your competency in all areas of healthcare management

Show your adaptability as a leader

Show commitment to effective change and improvement throughout your career

Be a leader who makes a positive impact on patient care and community health

Signify your lifelong commitment to change and improvement

Strengthen your leadership value to your organization

Enjoy a high level of integration with other Fellows

Be recognized for your achievement

Achieve greater personal satisfaction in your career

Eligibility Requirements

ACHE Membership

- Current member of ACHE with one (1) year of tenure (Faculty and International Associate tenure counts towards the tenure, Student Associate tenure **does not** count)

Education

- Must hold a Master's or other advanced degree

Healthcare Management Experience

- Must hold an executive-level healthcare management position with five (5) years of healthcare management experience
 - Employed by a healthcare organization or healthcare influencer
 - Position must be at least a department director/department head level

Eligibility Requirements (Continued)

References

- Must provide two (2) references
 - Structured interview with current Fellow
 - Written reference from current Fellow or senior leader in your organization

Continuing Education

- Must demonstrate 36 hours of healthcare management continuing education within the last three (3) years
 - 12 hours at minimum must be ACHE Face-to-Face Education
 - Remaining hours can be additional Face-to-Face education or Qualified Education

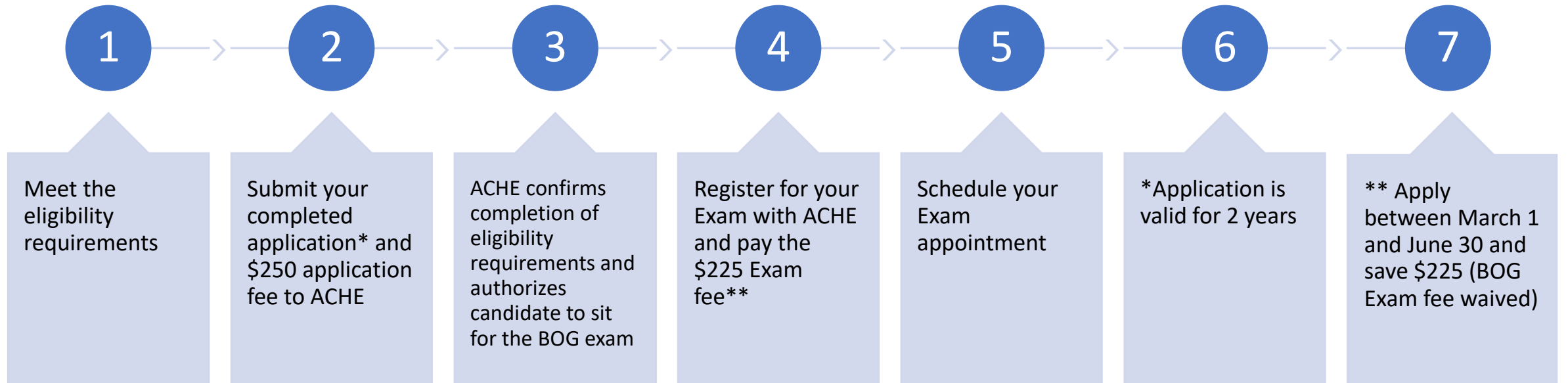
Volunteer Activities

- Two (2) healthcare-related activities **and** two (2) community/civic activities within the last three (3) years

Assessment

- Pass the Board of Governors Examination in Healthcare Management

Application Process





Exam Overview

Knowledge Areas	# of Questions	% Total
Healthcare	28	14%
Management & Leadership	26	13%
Finance	24	12%
Human Resources	22	11%
Quality & Performance Management	20	10%
Business	18	9%
Healthcare Technology & Information Management	18	9%
Laws & Regulations	16	8%
Professionalism & Ethics	16	8%
Governance & Organizational Structure	12	6%
Total	200	100%

230 multiple choice questions (200 scored, 30 pilot)

6 hours to complete

10 knowledge/domain areas

Exam Preparation and Resources



Allow 3-6 Months to Prepare

Time is your friend.



ACHE Resources

Virtual review course, online tutorial, books, publications, flash cards, practice exams



CTAHE Resources

We offer the opportunity to have a Mentor to help guide you through this process, which you can sign up for on our website at www.ctahe.org!



Study Timeline

Build a schedule that fits to your life.

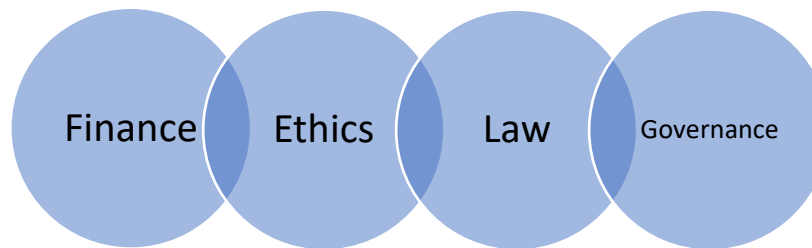
**Fellow advancement is a key priority for CTAHE,
and we are here to help you navigate the process!**

Exam Preparation and Resources

Plan appropriate time to review multiple exam preparation resources in *each* area of concentration.



Budget *additional time* in those areas that are least familiar to you.



Resist the temptation to skip over content in your areas of strength.

Remember: Everyone is different and absorbs information at their own pace. Focus on your own learning strategies and timeline. What works best for your learning style?

Exam Preparation and Resources

Prepping for the exam – committing the content to memory

Knowledge Area	Number of Questions	Weight	Week	Review
Healthcare	28	14%	Week 1	Week 5
Management and Leadership	26	13%	Week 2	Week 5
Finance	24	12%	Week 2	Week 5
Human Resources	22	11%	Week 3	Week 5
Quality and Performance Management	20	10%	Week 3	Week 6
Business	18	9%	Week 3	Week 6
Healthcare Technology and Information Management	18	9%	Week 4	Week 6
Laws and Regulations	16	8%	Week 4	Week 6
Professionalism and Ethics	16	8%	Week 4	Week 6
Governance and Organizational Structure	12	6%	Week 4	Week 6

Recertification

Certification is valid for 3 years

To recertify:

- Complete 36 hours of continuing education within three (3) years, 12 of which must be ACHE Face-to-Face hours
- Participate in two healthcare activities and two community/civic activities within three (3) years
- \$200 Recertification Fee

You may also recertify by:

- Retaking and passing the exam
- Participate in two healthcare activities and two community/civic activities within three (3) years
- \$200 Recertification Fee